



INDIAN INSTITUTE OF TECHNOLOGY PALAKKAD  
NILA CAMPUS, PUDUSSERY PO, KANJIKODE WEST,  
PALAKKAD, KERALA – 678 623

IIT PALAKKAD

Advt. No.: IITPKD/R/NF/01/2024 Dated: January 01, 2024.

Indian Institute of Technology Palakkad, an Institute of National Importance under the Ministry of Education invites **Online Applications** for the following posts:

Sl. No.	Post Code / Post Name	Upper Age limit ##	Qualification / Experience *	Level / Pay scale under 7th Central Pay Commission	No. of posts / Reservation
1.	Post Code: 24101, Registrar (Group A)	57 Years	<b>Qualification:</b> Master's degree with at least 55% marks or an equivalent grade in a point scale and; <b>Experience:</b> At least 15 years' experience as Assistant Professor in Pay Matrix Academic Level 11 (or equivalent VI CPC Scale) and above or 8 years of service in the Pay Matrix Academic Level 12 (or equivalent VI CPC Scale) and above including as Associate Professor along with experience in educational administration; or 15 years of administrative experience, of which 8 years as Deputy Registrar in Pay Matrix Level 12 or equivalent post in Government/ Government Research Establishments/Universities/Statutory Organizations/ Government Organizations of high repute.	Level 14 (Rs. 1,44,200 - Rs. 2,18,200)	UR- 1
2.	Post Code: 24102, Deputy Registrar (Group A)	50 Years	<b>Qualification:</b> Master's degree with at least 55% marks or an equivalent grade in a point scale and; <b>Experience:</b> 5 years administrative experience as Assistant Registrar in Pay Matrix Level 10 (Pre-revised PB-3: GP 5400) or equivalent post in Government/Government Research Establishments/ Universities/Statutory Organizations/Government Organization of high repute.	Level 12 (Rs. 78,800- Rs.2,09,200)	UR- 2

3.	Post Code: 24103, Senior Technical Officer (Systems) (Group A)	50 Years	M.E./M.Tech. in CSE/ ECE/ IT/ Software Sciences or equivalent degree with 60% marks and above or an equivalent CGPA with 5 years of relevant experience or B.E/B.Tech/M.Sc in CSE/ ECE /IT /Software Sciences/MCA or equivalent degree with 60% marks and above or an equivalent CGPA with 7 years of relevant experience.	Level 12 (Rs. 78,800- Rs.2,09,200)	UR- 1
4.	Post Code: 24104, Superintending Engineer (Civil) (Group A)	50 Years	M.E/M.Tech in relevant branch with at least 55% marks or equivalent CGPA from a recognized University / Institution with 8 years of regular service in Group 'A' post of which at least 3 years of regular service as Executive Engineer in Pay Matrix in Level 11 (Pre-revised PB-3: GP 6600) or B.E/B.Tech in relevant branch with at least 55% marks or equivalent CGPA from a recognized University / Institution with 10 years of regular service in Group 'A' post of which at least 3 years of regular service as Executive Engineer in Pay Matrix in Level 11 (Pre-revised PB-3: GP 6600).	Level 12 (Rs. 78,800- Rs.2,09,200)	UR- 1
5.	Post Code: 24105, Assistant Registrar (Group A)	45 Years	<b>Essential:</b> Master's degree with at least 55% marks or an equivalent grade on a point scale with excellent Academic record. <b>Desirable:</b> i) Professional qualification in the area of Management / Finance & Accounts. ii) At least 8 years of relevant experience at supervisory level or equivalent post in Government/ Government Research Establishments/ Universities/ Statutory Organizations/ Government Organizations of high repute iii) Knowledge in Computer Applications and Office Automation. iv) Experience in handling Administrative/ Finance & Accounting / Academic / Legal / Audit / Stores & Purchase /	Level 10 (Rs. 56,100- Rs.1,77,500)	UR- 1 OBC-1

			Establishment matters.		
6.	Post Code: 24106, Technical Officer (Systems) (Group A)	45 Years	B.E/B.Tech/M.Sc in CSE/ ECE /IT /Software Sciences/ MCA or equivalent degree with 60% marks and above or an equivalent CGPA with 3 years of relevant experience.	Level 10 (Rs. 56,100- Rs.1,77,500)	UR- 1
7.	Post Code: 24107, Sports Officer (Group A)	45 Years	Graduate with Master's degree in Physical Education/ Sports Science with at least 55% marks and with 5 years of relevant experience and should have represented University/ Institute at State/ National level and; Should have Specialization in at least one sport such as Hockey, Athletics, Swimming, Football, Basketball, Badminton, etc.	Level 10 (Rs. 56,100- Rs.1,77,500)	UR- 1

## The age will be reckoned as on the closing date of the online application of this advertisement.

\* Mark sheet and certificate of qualifying degree and relevant experience certificates must be uploaded **MANDATORILY** in the application portal.

**Age, qualification and experience will be calculated on the closing date of online application. Relaxation in age to Scheduled Caste (SC), Scheduled Tribe (ST), Other Backward Classes- Non Creamy Layer (OBC-NCL), Persons with Disabilities (PwD) and Ex-Servicemen would be admissible as per Government of India Norms.**

**How to apply: Candidates possessing the requisite qualifications and experience may apply online only. The online portal for applications will be active from 1700 hrs on 01<sup>st</sup> January, 2024 onwards. Last date of closing of the online application interface is 1<sup>st</sup> February, 2024 at 1700 hrs.**

**Note:**

1. The candidates must be citizens of India.
2. The posts are on a regular basis with a probation period of one year except for the post of Registrar (Post Code: 24101). The post of Registrar is for a tenure of up to 5 years or till attaining the age of 62 years whichever is earlier or as fixed by GoI by orders issued in this regard from time to time.
3. In case, the number of applications received are high, the Scrutiny/Shortlisting Committee may adopt additional/higher criteria for shortlisting. The shortlisted applicants will be called for the selection process and subsequent stage(s), as applicable, on qualifying the same as per decision of the Committee.
4. For expeditious completion of the selection process, all communications in connection with the selection process will be undertaken only through electronic media and by way of announcements on IIT Palakkad website. The Institute reserves the right to fill or not fill any or all the posts advertised. The Institute reserves the right to restrict the number of candidates at any stage of selection to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement. The shortlist will be placed on the website of IIT Palakkad - <https://iitpkd.ac.in/>.
5. Addendum/Corrigendum, if any, with respect to this advertisement and/or related to the recruitment process will be uploaded in the Institute website only. No other means of communication will be used for the same. Therefore, candidates are advised to periodically visit the Institute website for updates, if any.
6. Calling a candidate for a test/interview conveys no assurance whatsoever that he/she will be recommended or selected or his/her conditions specified in the application will be accepted.

7. All qualifications obtained by the candidates should be from a recognized University/ Institution. The Institute reserves the right to relax any of the qualifications/experience in exceptional cases.
8. Any experience gained after the minimum qualifying degree/diploma will only be taken into consideration.
9. The Institute may verify the antecedents and documents submitted by a candidate during the tenure of his/her service. In case, it is detected that the documents submitted by the candidate are fake or the candidate has a clandestine antecedents/background and has suppressed any information, then his/her service shall be terminated and legal action may also be initiated against such candidates/employees.
10. **Candidates will be shortlisted for the Selection Process on the basis of the information provided by them in their online applications.** They must ensure that such information is true. If at any subsequent stage or at the time of test/interview any information given by them or any claim made by them in their online application is found to be false, their candidature will be liable to be rejected.
11. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the institute reserves the right to modify/withdraw/cancel any communication made to candidates.
12. Mere fulfilment of eligibility criteria does not guarantee that applicants will be called for the selection process.
13. The candidates who have submitted experience certificates from PSU/Autonomous bodies/ private organisations and their pay scales are different, it is their responsibility to submit equivalent certificates to consider their experience. Otherwise, that experience may not be taken into account.
14. Age limits prescribed for the posts are not applicable for regular employees of the Institute.
15. The institute reserves the right to not fill up the posts, cancel the advertisement in whole or in part without assigning any reason and its decision in this regard will be final and binding. The institute also reserves the right to extend the closing date for receipt of applications.
16. In case of any disputes/ ambiguity arising out of the recruitment, the decision of the Institute shall be final. Legal disputes, if any, regarding the above will be restricted within the jurisdiction of Palakkad only.
17. The mode of selection for each post shall be published in the Institute Website in due course of time. The Institute reserves the right to withdraw any advertised post(s) at any time without giving any reasons.
18. The candidates applying for the posts should ensure that they fulfil the eligibility conditions for the posts. Their admission to any stage of the selection process will be purely provisional subject to confirmation that they satisfy the eligibility conditions. Mere issue of call letter for examination/test to the candidate will not imply that her/his candidature has been found eligible.
19. NOC from the present employer as applicable may be submitted as and when called for during the selection process.
20. Canvassing in any form shall lead to disqualification of candidature.
21. No correspondence whatsoever will be entertained from candidates regarding conduct and result of selection process and reasons for not being called for selection process.
22. Application Fee and Process: There will be an application fee of **Rs. 200/-** (Rupees Two hundred only). Candidates belonging to Scheduled castes (SC), Scheduled Tribes (ST), Persons with Disabilities (PwD) and Women candidates are exempted from payment of Application Fee. The candidates are required to transfer the Application Fee through the payment portal of the Online Application.

**Hardcopies of Online Application need not be submitted at this stage.**

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**Registrar(i/c)**  
**IIT Palakkad**